

# WALNUT CREEK ARTS + RECREATION



## Code of Conduct

For everyone's enjoyment and safety, the City of Walnut Creek expects all people to treat others and facilities connected to the program with respect and abide by all rules and directions from staff and individuals representing the City of Walnut Creek at the Arts + Recreation Department. **We reserve the right to refuse service to anyone for failure to abide by this Code of Conduct.**

**Walnut Creek Arts + Recreation participants, staff, teachers, volunteers, and guests are expected to:**

- Appropriately conduct themselves at all times while participating in programs and services provided or sponsored by the City of Walnut Creek's Arts and Recreation Department, which includes Bedford Gallery, Boundary Oak Golf Course, Center for Community Arts, Center Repertory Company, Leshar Center for the Arts, Walnut Creek Recreation, and associated partner organizations.
- Be considerate and courteous to all other people in the programs and spaces.

**The following actions will be considered in violation of the Code of Conduct:**

- Failure to comply with directives by an instructor, staff, or volunteer such that the health and safety of others are threatened. This includes compliance with mandatory safety precautions, such as appropriate attire/footwear.
- Activities that infringe on the rights of others.
- Harassment based on race, religion, sexual orientation, ability, age, gender identity, or physical appearance.
- Acts of violence.
- Behavior, demeaning comments, or gestures that disturb others. This includes sexual harassment and threatening behavior such as yelling, physical contact, or obscene language.
- Destruction or unauthorized removal of City of Walnut Creek materials, equipment, furniture, and grounds.
- Using or appropriating the property of others without their permission.
- Vandalism or littering in the facilities or on its grounds.
- Violation of any federal, state, county, or city laws, ordinances, or policies, including:
  - Infractions against policies regarding loitering, sales, or solicitation.
  - Possession, use, or sale of alcohol or controlled substances.
  - Violation of smoking restrictions both inside and outside of the building.



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Walnut Creek Arts + Rec strives to create an inclusive community and respectfully requests that all people in our programs and spaces (staff, students, teachers, volunteers, and guests) meet these expectations:

### Use Spaces as Intended

All spaces, equipment, materials, and furniture are for designated Arts + Rec program use only and may not be removed or altered without permission.

### Be Considerate of Others

Respectful behavior is expected at all times. People who are inconsiderate or discourteous to others may be asked to leave the class and/or the program.

### Communicate with Respect

All communication must be made with positive intent. Harassing and demeaning language or gestures towards others, including behavior such as yelling, physical contact, or obscene language, will not be tolerated.

### Act Responsibly

We want our program spaces to be places where all people can learn and grow in a safe and supportive environment. Violating the Walnut Creek Arts + Rec Code of Conduct or any law, ordinance, or policy is prohibited.

