

## Heather Farm Project: Geotechnical Q&A

1. Are prevailing wage or certified payroll requirements anticipated for this project?  
Yes
2. Are existing geotechnical reports available for any of the below existing improvements?
  - a. Clarke Memorial Swim Center
  - b. Heather Farm Community Center
  - c. Heather Park PlaygroundWe have not found these reports
3. Are as-built construction plans available for the existing Heather Farm Community Center building?  
Yes, link is in the e-mail. <https://app.box.com/s/b4abgwut8dehcr6lv0s921m00nxg6tjq>
4. Is this project being designed to the 2019 or 2022 CBC? The scope document has the 2019 CBC listed  
It will need to be designed to the latest building code
5. Are our subconsultant fees (driller's fees, lab fees, utility locator's fees, etc.) needed for the RFP response?  
Yes
6. Are there any limitations on work days or work hours for the exploratory drilling?  
The park is busy, we would expect that drilling will be performed during the weekdays
7. The RFP's terms and conditions state that the selected proposer is required to provide a valid City of Walnut Creek business license number prior to contract approval. Can respondents apply for the City Business License after award notification, or is the business license number required at the time of the proposal deadline.  
Yes
8. The final sentence in Section C-A (Executive Summary) of the RFP states "A brief narrative of the challenges for each project should be listed." Does the brief narrative refer to the proposed project, or to the related project experience we are to include in response to Section C-C of the RFP?  
It refers to the proposed project
9. In Section G of the RFP, paragraph #13 indicates that "An official of each proposed subcontractor must sign and include as part of the proposal... a statement to the effect that the subcontractor has read and will agree to abide by the proposer's obligations."
  - a. Can the requirement for the RFP response be clarified? We would not initiate subcontractor agreements until the project is awarded, so would it be possible to submit these statements after award notification?  
We want to know that the subcontractor that you propose to use is committed to working with you and will perform the duties you ask them to do for the project
  - b. Do "proposer's obligations" refer to the project requirements, or to our own contractual requirements for subcontractors  
See above
10. is the City of Walnut Creek business license number required at the time of the proposal deadline?  
No, you don't need it unless you are selected

11. Please send whatever you have in the way of plans, however preliminary.  
The plans and a lot of good information is in the link in the proposal. It is the link for the Architect RFP  
[City of Walnut Creek RFP: Heather Farm Park Aquatic/Community Center Design Services | Bid on a City Project | City of Walnut Creek \(walnut-creek.org\)](#)
12. Will the City provide a breakdown of the evaluation criteria?  
The evaluation will be based on the four items we asked for in the RFP Section C.
13. Is there any way the City would consider raising the page count to 25 pages, rather than 20? Do tab dividers count toward the page limit?  
The dividers don't count and you can put resumes as separate from the 20 pages. We really don't look that close at resumes. Please understand we will be looking at many of these and a concise proposal will be much appreciated.
14. Does the City intend to hire one firm for the Geotechnical services?  
We plan on hiring only one Geotech.
15. What is the contract award amount for the Geotechnical services?  
We won't know the contract award amount until we select a Geotech and negotiate with them.
16. Is it recommended to list specific drillers in the proposal?  
Yes, please list all of your subcontractors
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18. There will be some damage to the existing grass during our drilling operation. In what condition does the City expect us to leave the landscaped/grassy areas in?  
We would expect you to leave the site in as near as the existing condition as possible.
19. Is the City expecting the consultant to take care of pedestrian traffic and site security during the week the investigation is taking place? If not, will the entire site need to be fenced off? Will the park be closed during the time of a proposed investigation? What other safety requirements does the City have that the consultant must adhere to during the site investigation? We expect that the geotechnical work will take place in active areas. Plan on fencing off the area you will be working in. Once we have the boring locations, we can refine exactly what that looks like.
20. For the community center building, how many stories tall is it likely to be? Do you think there could be a basement?  
The Community Center will be one story with no basement. There will most likely be retaining walls.
21. Is the pond concrete -lined?  
We do not know for sure but have been told that it is.
22. The specified scope suggests all areas within the project limits may be accessible for drilling; is that correct?  
The park and the existing building are currently in use and the expectation is that it will be in use during this work and after
23. What protections should the consultant provide to access turf areas with a truck or track mounted rig?  
Protect the turf with plywood or other means.

24. Can Cone Penetration tests be substituted for some of the borings?  
**This can be worked out with a more detailed scope.**
25. Is it OK to drill in soil/landscaped areas adjacent to the pond deck/sidewalk?  
**Yes, as long as it is repaired.**
26. For the Work Plan, since the scope provided is specific, should the discussion focus on how that scope will be implemented vs. restating what is there?  
**Discuss how you will perform the work, schedule and issues that need to be considered and how you will address them.**
27. Paragraph C.B.c & d – The RFP asks for an estimate of hours and a rate schedule. Do you need to know subs and/or an estimate of total cost, or will that be part of the negotiation?  
**We would like to know an estimate of the total cost. There will be negotiations once we have a more detailed plan from the architect.**
28. Are there any geotechnical engineering data (boring logs, CPT logs, subsurface geotechnical reports) available for the site? We note that the boring depths requested in the RFP is a maximum of 20 feet. However, the depth of borings would need to extend at least to the depth of the bedrock for the purpose of evaluating seismic hazards at the site. Therefore, any geotechnical information available would help us establish the proper depth of the borings. If such information is not available, we will propose 2 borings to the depth of 50 feet in the building area to adequately address seismic hazards.  
**Assume no information is available.**
29. Please confirm that the City wants both an electronic copy in a USB, as well as an emailed PDF copy to Steve Waymire at [waymire@walnut-creek.org](mailto:waymire@walnut-creek.org).  
**A USB in the proposal documents is sufficient.**
30. Should we provide a cover letter (with wet signature) in order to distinguish the original copy? If not, please clarify if an original is in-fact required (and how to distinguish the original if applicable).  
**You can just label the original.**
31. If we include a cover letter, is it included in the 20-page limit?  
**Yes**
32. Will table of contents, divider tabs, and cover page be included in the 20-page limit?  
**No.**
33. In the executive summary, we are asked to provide a brief narrative of the challenges for each project should be listed. May we include this information with the project references requested in *Section C, Related Experience*?  
**Your narrative should be in the body of the proposal. This an important part of our evaluation, do not bury it.**