



**RFP # 2025-001-REP**

**City response to questions received by July 8, 2025**

**Issued July 9, 2025**

*Do responders need to complete the "Consultant Services Agreement" included in the RFQ? No, this is a sample of the agreement. An official agreement will be routed for signatures after the completion of the RFQ selection process and confirmation of approved insurance documents.*

*Are responders expected to create a different/separate "Scope of Services" for Exhibit A from the one listed in section B of the Proposal requirements? The document says, "To be completed by staff," please provide clarification if that is for your staff or ours? When we prepare the official agreement, City staff will incorporate the scope of services defined in the RFQ, and any other services we negotiate with the selected vendor, into Exhibit A. No action needed from responders at this time.*

*Are responders expected to create a different/separate "Rates for Time and Materials" for Exhibit B? This section also says, "To be completed by staff" please provide clarification if that is for your staff or ours? When we prepare the official agreement, City staff will incorporate the rates provided in the RFQ response, and any other rates for services we negotiate with the selected vendor, into Exhibit B. No action needed from responders at this time.*

*Please clarify on Exhibit C "Debarment and Suspension Certification" if that pertains to this contract? Exhibit C will not pertain to this contract, no Federal funding will be utilized for this work. The final agreement when routed will remove this section.*